



## LARSEN & TOUBRO LIMITED

Registered Office: L&T HOUSE, BALLARD ESTATE, MUMBAI – 400 001.

Tel.: +91 22-6752 5656 Fax: +91 22-6752 5893

Website: [www.Larsentoubro.com](http://www.Larsentoubro.com) E-mail: [IGRC@Larsentoubro.com](mailto:IGRC@Larsentoubro.com)

CIN: L99999MH1946PLC004768

The last date for  
receipt of Postal Ballot  
is Monday, 1<sup>st</sup> October  
2018, 5.00 P.M.

### POSTAL BALLOT FORM

(Please read the instructions printed overleaf carefully before completing this form)

- (1) Name(s) of Member(s) :
- (2) Registered Address of the Sole/First named Member :
- (3) DP ID No. / Client ID No. / Registered Folio No. :
- (4) No. of Shares held :
- (5) I/We hereby exercise my /our vote in respect of the Special Resolution to be passed through Postal Ballot for the business stated in the Notice dated 23<sup>rd</sup> August, 2018 of the Company by sending my/our assent or dissent to the said Special Resolution by placing the tick mark (✓) at the appropriate column below:

Description of the Resolution	No. of Shares for which votes cast	I/We assent to the resolution (FOR)	I/We dissent to the resolution (AGAINST)
Approval of Buyback of 6,00,00,000 Equity Shares or higher of the Company from all the equity shareholders on a proportionate basis through Tender Offer Mechanism for acquisition of shares through stock exchange under the Securities and Exchange Board of India (Buyback of Securities) Regulations, 1998 at a maximum price of Rs. 1500 per equity share aggregating to Rs. 9000 crore			

Place:

Date:

Signature of the Member or Authorised Signatory

### Electronic Voting Particulars

EVEN (Electronic Voting Event Number)	User ID	Password

Note: For e-voting, please refer the instructions under "E-Voting Facility" in the Notice attached herewith.

**Last date for Receipt of Postal Ballot Form by the Scrutinizer: Monday, 1<sup>st</sup> October, 2018, 5.00 P.M.**

## INSTRUCTIONS

1. A Member desiring to exercise vote by Postal Ballot may complete this Postal Ballot Form and send it to the Scrutinizer in the enclosed self-addressed postage pre-paid envelope. Envelopes containing Postal Ballots, if deposited in person or sent by courier at the expense of the Member will also be accepted.
2. This Form should be completed and signed by the Member (as per the specimen signature registered with the Company/ Depository Participants). In case of joint holding, this Form should be completed and signed by the first named Member and in his absence, by the next named Member.
3. In case of shares held by companies, trusts, societies etc., the duly completed Postal Ballot Form should be accompanied by a certified true copy of Board Resolution/Authorisation. Where the form has been signed by a representative of the President of India or of the Governor of a State, a certified copy of the nomination should accompany the Postal Ballot Form.
4. The consent must be accorded by recording the assent in the Column 'FOR' and dissent in the column 'AGAINST' by placing a tick mark (✓) in the appropriate column.
5. Unsigned, incomplete or defective Postal Ballot Forms are liable to be rejected.
6. A Member need not use all the votes nor needs to cast all the votes in the same way.
7. Duly completed Postal Ballot Form should reach the Scrutinizer not later than the close of working hours i.e 5.00 P.M., on Monday, 1<sup>st</sup> October, 2018. All Postal Ballot Forms received after this date will be treated as if reply from such Member has not been received.
8. A Member may request for a duplicate Postal Ballot Form, if so required. However, the duly filled in duplicate Postal Ballot Form should reach the Scrutinizer not later than the date specified at item No. 7 above.
9. Members are requested not to send any other paper along with the Postal Ballot Form in the enclosed postage pre-paid self-addressed envelope.
10. Voting rights shall be reckoned on the paid up value of the shares registered in the name of the Members on the cut off date i.e. Friday, August 24, 2018.
11. The Scrutinizer's decision on the validity of a Postal Ballot Form will be final.
12. The result of the voting by Postal Ballot will be announced on or before Wednesday, October 3, 2018 and displayed on the Notice Board of the Company at its Registered Office and the Corporate Office, intimated to the stock exchanges, hosted on the website of the Company and Karvy Computershare Private Limited ("Karvy").
13. E-VOTING: in compliance with Regulation 44 of the SEBI(Listing Obligations and Disclosure Requirements) Regulations, 2015 and provisions of Section 108 of the Companies Act, 2013 read with the Rules made thereto, the Company is pleased to provide E-voting facility (through e-voting platform of Karvy) as an alternate which would enable the Members to cast votes electronically, instead of sending Physical Ballot Form. Please note that E- voting is optional. In case a Member has voted through E-voting facility, he/she is not required to send the Physical Ballot Form. In case Member(s) cast their votes via both modes i.e., Physical Ballot as well as E-voting, then voting done through E-voting shall prevail and Physical Voting of that member shall be treated as invalid. Members are requested to refer to the Notice and notes there to, for detailed instructions with respect to E- voting.